

Guidelines for Planning a Funeral

Luncheon Information:

Although many churches no longer offer this ministry, we believe that surrounding the family with love by providing a simple meal is an important part of our ministry at St. Paul's. With cemeteries spread out across the Twin Cities, you will probably find that serving lunch immediately after the funeral service will work the best. If this does not fit your situation, we will work out an alternate plan with you.

St. Paul's Church Women will provide salads and cake and serve the meal. If the family would also like ham sandwiches, pickles, etc., the St. Paul's Church Women will be happy to obtain these supplies and prepare the meal. The family has the option of taking home or donating leftover food. The St. Paul's Church Women hostess will need to be paid for this food. We suggest a cost of \$2 per person.

This cost is very general, and may vary depending on price increases and what is desired. This figure includes buns, ham, pickles, butter, coffee, lemonade and ice. If you have any questions please call the church office.

We will need to know;

- The approximate number of people to be served.
- If the family wishes to donate any additional food items.

We request that any donation for this expense be clearly designated for St. Paul's Church Women.

Telephone Numbers:

Church office	612-874-0133
Pastor Wells, home	651-483-6323 cell:651-484-2303
Organist - Lois Bodurtha	651-452-1686
Kitchen Coordinator	Call the church office

You may obtain the name and telephone number of the current St. Paul's Church Women Kitchen Coordinator from the church office if you desire further information.

Suggested Honoraria:

Pastor	Pastor Wells does not accept honoraria for funerals.
Organist	minimum \$125.00
Soloist (if provided by St. Paul's)	minimum \$75.00
Custodian	minimum \$75.00
Meal Coordinator	minimum \$125

Funeral Checklist:

- ____ 1) Call Pastor Wells and set up time to meet; also to set time for funeral, in cooperation with funeral director.
- ____ 2) Call Church Office, and get name and telephone number for Kitchen Coordinator to set up luncheon. This should be done as soon as funeral time is set. Make estimate of number of people to be served.